# Job/ Recruiting Web Portal

CompanyName	:	Salasar Cyber Solutions Pvt. Ltd. Indore, M.P., 452010, India
ClientName	:	Mr. Howard Klein
ProjectName	:	Job/ Recruiting Web Portal
Technology	:	Wordpress, Laravel, Angular.js, PHP, Bootstrap, AJAX, Mysql
TimeDuration	:	Around 30 working days
EstimationCost	:	

#### **Features List:**

#### 1. Job seekers view

**Register:** 

- New user can register by entering the login details, contact information, current employment details, education background, resume details and accessing the setting and terms and conditions.
- User can receive the activation link after registration.

Login:

- User can login via valid user name and password.
- User has forget password option in case of recover their account.

#### Home:

- User can view the search engine in the home page.
- User can view the top employer details.
- User can prospect the best place to work detail.
- User can create job alert.
- User can view the recruiters details.
- User can view the testimonial detail.
- User can prospect the statistic of the job posted, resume posted, job applied, companies and members.
- User can browse for job under category, company and location.

#### Search:

- User can search for the job with keys, skill, location, category and experience.
- User can also search by company, category and location.
- User can prospect the company name, walkin date and address.
- User can also view the advanced job search with numeric details.

#### My profile:

- User can view and edit the profile details.
- User can create a new profile.
- User can vary the visibility settings.
- User can manage the cover letter detail.
- User can update the details.
- User can view the job details relevant to the profile.
- User can apply or save the job detail.
- Use can view the recruiter updates.
- User can prospect the recommended recruiters detail.
- Improve your profile:
  - User can edit the profile detail.

- Summary details:
  - User can prospect and edit the summary details.
- Employer/designation:
  - User can enter the required details.
- Update resume:
  - User can upload their resume via this page.
- IT skills:
  - User can enter the IT skill what they have with version they know, last used year and experience details.
  - Use can modify these details and update.
- Education:
  - User can edit the education details.
  - User can add the educational details.
- More details:
  - User can enter the other details such as language known, desired job detail, affirmative action and work authorization to complete the profile detail.
- Manage cover letter:
  - User can create a new cover letter.
- Upload photo:
  - User can upload the latest photo to their profile under supported criteria.
  - User can delete photo.
- Manage search agents:
  - User can manage the search agent details with job agent name, agents job, view/edit and delete option.
  - User can create the agent details.
- Saved jobs:
  - User can view the saved job details.
  - User can search for the similar job details.
- Application history:
  - User can view the application history which will view the applied job details.
  - User can view the job detail with job description, applied date and viewd date detail.
- Jobs & updates:
  - User can view the latest updates of the recruiter.
  - User can prospect the latest jobs.
- Recruiter connection:
  - User can view the top recruiters' detail.
  - User cans recruiters in top company details.
  - User can view the similar recruiter details.
  - User can follow or send the message to the recruiter.
  - User can view the counts of the active job.
- Visibility setting:
  - User can vary the visibility of their profile.
- Communication setting:
  - User can manage the communication details.
- Block companies:
  - User can view the companies which has been blocked.
  - User can also unblock the company detail.
- Change password:
  - User can vary the password via this page.

Jobs:

- User can view the advance search option in this page.
- User can search for the job via company and industry.
- User can save the job detail.
- User can apply for the job.
- User can send the job detail to the friend.
- User can view the similar job detail.
- User can search the job by functions and locations.

#### IIT/IIM jobs:

- User can view the IIT/IIM relevant job details.
- User can sort the job details.
- User can save the job.
- User can apply for the job.
- User can refine the job by freshness, location, industry, salary, education and employer type.
- User can apply for the job.
- User can refine the job by freshness, location, industry, salary, education and employer type.
- User can search for a job by designation and skills.
- User can search for a job by designation and skills.
- User can vary the view of the job.

#### Overseas job:

- User can view the overseas relevant job details.
- User can sort the job details.
- User can save the job.
- User can apply for the job.
- User can refine the job by freshness, location, industry, salary, education and employer type.
- User can search for a job by designation and skills.
- User can vary the view of the job.

#### Recruiter:

- User can view the top recruiters' detail.
- User cans recruiters in top company details.
- User can view the similar recruiter details.
- User can follow or send the message to the recruiter.
- User can view the counts of the active job.

#### Contact:

- User can view the contact address.
- User can send for enquiry message.
- User can view the management team member detail.

#### CMS page:

- About us.
- Terms & conditions.
- Privacy policy.
- Contact us.
- Faq.
- Help.
- Follow us.

# 2. Employers Features:

## **Register:**

- New user can register with the account details.
- User can activate for get promotions via mail.
- User will receive the activation code via registered mail id.

#### Login:

- User can login via valid user name and password.
- User can recover their account via forget password option.

## Home:

- Company profile:
  - User can view the account details, company details and contact details.
  - User can edit these details.
  - Manage sub-users:
    - User can manage the sub user details.
    - User can view the sub user name and options like block, edit and delete.
    - User can add new sub user detail to the list.
- Product settings:
  - User can view the facility that access via the plan.
  - User can upgrade their membership via this page.
  - User can pay via respective link.
- Manage personal folder:
  - User can create a new folder.
  - User can manage the folder.
- Change password:
  - User can vary the password via this page.

## Resume access:

- User can view the featured resume details.
- User can sort the featured resume details.
- User can also shortlist the feature document detail.

## Find candidate:

- User can view the job posted detail with id, posted title, date of posting and response.
- User can search for response by entering the id and job title.

## Post jobs:

• User can post a job by entering the required details like job details, contact details, candidate profile.

## Posted jobs:

- User can view the posted job detail with posted date & Time, job title, job type, location, responses and action(status, edit, delete and refresh).
- User can add new job detail.
- User can view the trash posted job details.

## Transaction list:

- User can prospect the update status of the membership.
- User can view the status of the plan.

# Help/FAQ:

• User can view the help and FAQ details.

# Contact:

- User can view the contact address.
- User can send for enquiry message.
- User can view the management team member detail.

# CMS page:

- About us.
- Terms & conditions.
- Privacy policy.
- Contact us.
- Faq.
- Help.
- Follow us.

# 3. Admin Features

## Login:

• Admin can login via valid user name and password.

# Dashboard:

- Admin can view the statistic of employers and job seekers.
- Admin can view the statistic of jobs that posted on the site.
- Admin can prospect the previous login detail and SMS balance detail.

## Administrator:

- Admin can view the administrator details with user name, password and edit/remove option.
- Admin can add new administrator detail.

## Sub admin:

- Admin can view the sub admin details with user name, password and edit/remove option.
- Admin can add new sub admin detail.

Industry type:

- Admin can view the industry type with category-industry type, company, job type, action option(edit/delete).
- Admin can add new industry type detail to the list.

Functional area:

- Admin can view the functional area with category-functional area, main category, action option(edit/delete).
- Admin can add new functional area detail to the list.

Industry course:

- Admin can view the industry course with industry course, action option(edit/delete).
- Admin can add new industry course detail to the list.

Program type:

- Admin can view the program type with program type, action option(edit/delete).
- Admin can add new program type detail to the list.

Subjects:

- Admin can view the subjects with subject, action option(edit/delete).
- Admin can add new subject detail to the list.

Location management:

- Admin can view the country detail with country name, state counts, action option(edit/delete).
- Admin can add new country detail to the list.

Job location:

- Admin can view the job location with location, action option(edit/remove).
- Admin can add new location detail to the list.

Education details:

- Admin can view the education detail with name, action option(edit/delete) of under graduate, post graduate and doctorate/Ph.D.
- Admin can add new education detail to the list.

Home page Ads:

- Admin can view the home page ads with company name, link, image, category, status and action option(edit/delete).
- Admin can add new home page ad detail to the list.

Platform:

- Admin can view the platform with platform, action option(edit/delete).
- Admin can add new platform detail to the list.

CMS content:

• Admin can view and manage the CMS page content details.

CMS list contents:

• Admin can view and manage the CMS list content details.

CMS uploads:

• Admin can upload the files like registration form, job post form and resume access form.

Email contents:

• Admin can view and manage the email content for seeker and employer.

Listing counts:

• Admin can manage the details that need to be display on the search result place.

General settings:

- Admin can manage the general setting of the site.
- Admin can vary the general setting.

Back up:

- Admin can manage the backup detail.
- Admin can download the backup files.

Email template management:

• Admin can manage the template of the mail.

Database access price:

- Admin can view the database access with product name, days allowed, resume downloading limit, price, email limit per day, featured status, action option(edit/delete).
- Admin can add new database access detail to the list.

Job postings:

- Admin can view the job details with product name, days allowed, number of jobs, price, action option(edit/delete).
- Admin can add new job detail to the list.

Job posting type:

- Admin can view the job details with product name, days allowed, price, action option(edit/delete).
- Admin can add new job posting type detail to the list.

Job seekers plan:

- Admin can view the job details with product name, duration, price, action option(edit/delete).
- Admin can add new job seeker detail to the list.

Training institute plan:

- Admin can view the training institute plan details with product name, price, action option(edit/delete).
- Admin can add new training institute plan detail to the list.

Key skills:

- Admin can view the key skill details with key skill, action option(edit/delete).
- Admin can add new key skill detail to the list.

Database access:

• Admin can view the employer database access detail with user name, start date, expire date, access detail, action and status.

Job posting access:

• Admin can view the job posting access detail with user name, start date, expire date, access detail, action.

Manage company list:

- Admin can view and manage the company details with company name, company type, action option(edit/delete).
- Admin can add new company detail to the list.

Manage category list:

- Admin can view and manage the category details with category name, company type, action option(edit/delete).
- Admin can add new category detail to the list.

Manage placement papers:

- Admin can view and manage the placement paper details with company name, company type, category name, title and action option(edit/delete).
- Admin can search for a particular details with company name and category.

Job seekers:

- Admin can view and manage the job seekers details with photo, name, current location, register date, functional area and last login detail.
- Admin can search for the job seeker detail.

**Recruiters:** 

- Admin can view and manage the recruiter details with photo, name, current location, type and city.
- Admin can search for the recruiter detail.

Institute:

- Admin can view and manage the institute details with logo, name, category, type and contact.
- Admin can search for the institute detail.

Manage advice:

• Admin can manage the advice service with name, mail id, phone number, replied status and action option(view/delete).

Packages:

- Admin can view and manage the packages with product name, days validity, price, logo, status and action option(edit active/inactive, delete).
- Admin can add new packages detail to the list.

Package purchased:

• Admin can manage the seekers id, package, paid amount, purchased date, expiry date and action option( view and delete).

Seeker's profile:

- Admin can view and manage the job seekers details with photo, name, current location, skill, functional area and action option(.
- Admin can search for the job seeker detail.

Import data:

• Admin can import the seekers detail that stored in the CSV.

Resume access:

• Admin can access the resume after filtering the details.

Inactive resume user:

• Admin can view the inactive users details.

Employers profile:

- Admin can manage the employers profile.
- admin can export the details of employers profile.
- Admin can active, deactive and delete the employer details,

Employer posted job:

- Admin can view the posted job detail with job title, job type, company name, time sheet, post date, keywords, response and action option( status, edit, and delete).
- Admin can search for a particular post.

Unregistered company post:

- Admin can manage the job posted by the unregistered company.
- Admin can search for the post.
- Admin can post new job detail to the list.
- Admin can active, deactive or delete the post.

Send job request:

- Admin can view and manage the job request with job title, company name, post date, location, post by detail and functional area.
- Admin can send newsletter to the users.
- Admin can search for the request.

Database access:

• Admin can manage the database with company, city,type, industry, access detail and upgrade option.

Job posting access:

• Admin can manage the database with company, city, type, industry, access detail and upgrade option.

Test categories:

- Admin can manage the test categories with category name, questions, test timing and action option(status, edit, delete).
- Admin can add new test category.

Test users:

- Admin can manage the test user details with user name, test category, user percentage, user ip, test date, action option(view/delete).
- Admin can search for the users' result.

Training categories:

- Admin can manage the training category with category name, questions, posted date, action option(status, edit and delete).
- Admin can add new category to the list.

Institute:

- Admin can view the details with institute name, logo, subject, type, contact and action option.
- Admin can add new detail to the list.
- Admin can export the detail to the CSV file.

Consultancy:

- Admin can view the details with institute name, logo, subject, type, contact, website URL and action option.
- Admin can add new detail to the list.
- Admin can export the detail to the CSV file.

Groups manage:

- Admin can manage the groups with the details of logo, group name, total members, members discussion, created date, action option(status, edit and delete).
- Admin can add new group to the list.

Job seeker contact:

• Admin can view the contact details of the job seeker.

Employer contact:

• Admin can view the contact details of the employer.

Copyrights:

• Admin can vary the copyright text.

Ads:

• Admin can view and manage the ad details.

Manage article:

- Admin can view the article detail with article title, article image, description and action option(view , edit and delete).
- Admin can post a new article:

Manage testimonial:

- Admin can view the testimonial detail with article title, article image, description and action option(view , edit and delete).
- Admin can post a new testimonial.

#### Milestone:

Milestone	Description	Time Duration	Payment (₹)
First	Website design with Admin Setup	4 Days	
Second	Admin section	12 Days	
Third	Employers section	4 Days	
Fourth	Job seekers section	8 Days	
Fifth	Complete Testing	2 Days	
Total	Final delivery		

Note: Any Functionality/Features which are not in the document would be considered on extra charges, which we will make final and will add on mutual agreement.

Client Name: Signature: Date: Development team: Salasar Cyber Solutions Pvt. Ltd. Signature: Date: